

METRA ELECTRONICS CORP. has been providing installation products to installers and distributors for over 75 years with 5 other distribution centers nationally. As we continue to flourish, we are seeking a **Maintenance Technician in our Maintenance Dept.**

Job Description

Responsible for maintenance, troubleshooting and diagnosis of all machinery and equipment within the plant. Provide manufacturing technical support to departments to optimize process efficiency. Provide accurate paperwork and record keeping to your supervisor. Must have the ability to use measuring and test equipment as required, follow all company rules and policies as well as OSHA/EPA regulations.

Essential Duties and Responsibilities:

- Replace electrical cords.
- Perform preventive maintenance of office equipment.
- Use a ladder to make repairs or perform inspections of equipment at a height.
- Adjust and repair electrical switches.
- Clean and lubricate equipment.
- Recommend and implement maintenance improvements to increase equipment reliability.
- Interface with production as appropriate to ensure production equipment readiness and performance.
- Estimate time and materials needed to perform maintenance tasks.
- Maintain records and reports of service/work performed.

Technicians shall closely monitor, identify, communicate, and resolve issues in every phase of general maintenance of the building(s), including plumbing, electrical systems, safety systems, grounds maintenance, flooring, paint/patch, and any other general maintenance technician required to maintain our plants in a professional, clean, safe, and efficient condition.

Common Duties Include, but are not limited to: General upkeep of the interior and exterior common areas: changing light bulbs, pressure cleaning, painting, and plastering, clearing drain stoppages, garbage removal, etc. Ensuring work areas and maintenance rooms are clean and kept in an orderly fashion. On-call availability for emergencies and projects as assigned by your manager. Occasional OT as required.

Job Requirements Must-Have Abilities: - Stand, crouch or kneel for extended periods of time, climb ladders, and operate power tools - Work with minimal supervision - Handle work order requests - Work in a time-critical environment - Be flexible and quickly adapt to changing business needs and processes - Be able to lift, pull and push materials and equipment up to 50 lbs. to complete assigned job tasks.

Skills: -Good People skills - Electrical, Plumbing, or other technical certification is a plus - Required Basic Tools - Power tools: Drill, Saw, Sander, etc. -Level, Measuring Tape, Hammer, Wrenches, etc. - Possess a valid driver's license and a reliable vehicle for work. Schedule: 8-hour shift

We offer competitive wages, paid vacations/holidays, medical/dental/vision & 401K with a company match.

If interested please submit resume and position applying for to: resumes@metra-autosound.com

Call Lesley at 386-254-3001 for more information.

No Solicitors

Benefits:

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| • 401(k) matching w/match | Dental insurance | Employee discount |
| • Flexible spending account | Health insurance | Life insurance |
| • Paid time off | Retirement plan | Vision insurance |